



Hall County Community Collaborative Board Meeting Agenda
January 20, 2016, 10:00 a.m. – 12:00 p.m.

1. Roll Call:

Board Member	Present	Absent	Excused
Amy Bennett, Treasurer			
Bill Brennan			
Deb Ross, Secretary			
Diann Muhlbach			
Karen Rathke			
Kathleen Stolz, President			
Kelli Schadwinkel			
Megan Andrews			
Randy See			
Robin Dexter, Vice President			
Teresa Anderson			
Yolanda Nuncio			
Ex-officio			
Joni Kuzma			
Joan Francis			
Cindy Valdez			

1. Roll Call: President: Kathleen Stolz

2. Meeting Minutes

a. December 14, 2015 Meeting Minutes

Action Item

Motion to approve:

Second:

Abstentions:

Motion carried:

3. Financial Decisions and Reports

a. Financial Reports

Action Item

1) Financial Report – December 2015

a) Statement of Financial Position

b) Statement of Activity

c) General Ledger/Journal

d) Reports by class

e) CBCAP and PSSF Profit and Loss, Revenues and Expenditures

PSSF: FAST P & L, R & E

School Intervention P & L, R & E

Community Response P & L, R & E

f) Rooted in Relationships P & L, R & E

RiR NHB P & L, R & E

RiR BECF P & L, R & E

Our Vision: A safe, healthy, & thriving community and families.

- g) Community Cafes Years 1 & 2, P & L, R & E
- h) Transitional Youth Central Navigation P & L, R & E
- i) Project Everlast – Bank Transaction and P & L
- j) Bank account deposits and expenses
 - Beginning balance:
 - Expenditures:
 - Ending balance:
 - Total by project
 - TYS/PE -
 - RiR -

- 2) Expenditures for approval Action Item
 - Motion:
 - Second:
 - Abstentions:
 - Motion carried:
- 3) 2016 Membership update
- 4) Signature cards needed for signing checks

b. Financial planning

- 1) Backbone Organization Functions Checklist
- 2) Administrative Budget Action Item
- 3) Bookkeeping plan Action Item
- 4) FAST Budget Action Item
- 5) Letters of Agreement needed:
 - a. H3C Coordination
 - b. Fiscal Management – Social Innovation Fund
 - c. Administrative support – copies, room reservations, meeting supplies, etc.
 - d. FAST Coordinator – Verna Haberman
 - e. FAST facilitators
 - f. Region 3 – Central Navigation

c. Financial policies

- 1) Process for depositing checks

4. Board Subcommittees

a. Nominating Committee

b. Membership Committee

Membership recruitment plan(faith community, people of color, County Attorney’s office)

c. Finance Committee

- 1) Additional policies needed

d. Policies & Procedures

- 1) Post office box

6. Other Business:

7. Next Board Meeting: Wednesday, February 17, 2016, 10:00 a.m. – 12:00 p.m.

2016 Meeting Schedule:

Mar. 21, 2016 1:00 – 3:00 p.m.

Apr. 18, 2016 1:00 – 3:00 p.m.

May 16, 2016 1:00 – 3:00 p.m.

June 20, 2016 1:00 – 3:00 p.m.

July 18, 2016 1:00 – 3:00 p.m.

Aug. 15, 2016 1:00 – 3:00 p.m.

Sept. 19, 2016 1:00 – 3:00 p.m.

Oct. 17, 2016 1:00 – 3:00 p.m.

Nov. 21, 2016 1:00 – 3:00 p.m.

Dec. 19, 2016 1:00 – 3:00 p.m.